

WILLICK LAW GROUP

A Domestic Relations & Family Law Firm
3591 East Bonanza Road, Suite 200
Las Vegas, NV 89110-2101
Phone (702) 438-4100 • Fax (702) 438-5311
www.willicklawgroup.com



E-Mail Addresses:
[First name of intended recipient]@WILLICKLAWGROUP.COM

Consultation Policies, Procedures, and Costs

If you have arranged a consultation with our office, there are some things you should know, and some things you should do, to make the consultation as productive as possible.

1. You should complete your client information sheet questionnaire *prior* to arriving at our office for the appointment, unless specific other arrangements were made. Certain kinds of cases do not require completion of the full questionnaire, but just the basic identifying information on pages one and two. For other kinds of cases more information is required. For example, for a new divorce case, we will probably need to see all of the information asked on the questionnaire, and also the information on the Financial Disclosure Form, if possible, and perhaps other documents. If you are unsure, please ask.
2. In many cases, it is helpful if you provide a chronology, or timeline, as described and explained in a separate document on the Consultations page of our website.
3. Whenever possible, you should outline or list your questions and issues before the consultation. The more organized you are, the more productive and detailed the consultation can be, and the more likely it is that all your questions can be answered. While some initial consultations may be shorter or longer, you should expect the initial consultation to take up to an hour.
4. Normally, initial consultations (except for certain highly specialized matters) are conducted by associate attorneys of this office trained in what information we need to get from prospective clients, and what information we have to relay to them. Consultations are also attended by a paralegal case manager who takes notes as to what is discussed. Wherever possible, Mr. Willick also meets every client present for a consultation.
5. The flat fee for consultation with this office is **\$500**. Consultation fees are to be paid to the receptionist before the consultation, unless specific other arrangements were made in

advance. This office accepts cash, check, money order, certified funds, Visa, MasterCard, American Express, or Discover.

6. Please read any information that was sent to you (or to which you were referred on our website). Typically, the contents are intended to give you as clear an understanding of the law and background and the subject matter in question as is possible.
7. As a general proposition, *everything* you tell us will be treated as confidential information. There are certain rare exceptions. For example, we might be required to reveal information necessary to prevent death or substantial bodily harm. Information provided by someone pretending to seek legal advice, for the purpose of disqualifying the firm, is generally considered non-confidential. If you have any questions about the scope of the attorney-client privilege, they should be discussed at the beginning of the consultation.
8. Please turn off all cell phones and beepers, and arrange to maintain cell phone silence for the entire consult time. Calls to your cell phone from outside will necessarily cut into your consult time. The consulting attorney will make every effort to avoid being interrupted during your consultation, and the same courtesy should be afforded to our staff.
9. Please do not bring children to the office during your consultation (or any other meeting here), unless arrangements for doing so are discussed in advance. There are multiple reasons for this office policy, including the avoidance of distractions, and eliminating any possibility of an accusation of violation of the ethical rules concerning involving children in family law litigation (there are several such rules).
10. If you are unable to make your appointment, please notify us at the earliest possible time at (702) 438-4100 to either re-schedule or cancel. If something happens that requires us to re-schedule, we will contact you by whatever means you have indicated.
11. Your cooperation with these guidelines is appreciated; they are intended to allow us to be as productive, attentive, and efficient as possible so your questions can be answered and your legal matter gone over with the attention required. Of course, if you have any questions or concerns about any of the above, or anything not detailed here, please ask in advance.

LITIGATION GOALS

Willick Law Group
3591 E. Bonanza Road, Suite 200
Las Vegas, Nevada 89110

Please help us best understand your intentions by listing, in priority order if possible, those goals or final results you wish to achieve in the matter about which you are seeking our assistance. If they are in the alternative to one another, please say so, and provide any other information you think is necessary to understand your requests.

1. _____

2. _____

3. _____

4. _____

5. _____

6. _____

7. _____

8. _____